



- Accountability Report

December - February

Reporting Guidelines (questions to consider as you prepare your report)

Describe what you did, when and how you are supporting your partners? What was the end product? How did you share the product with local and external basin partners? How would those partners describe the value and their satisfaction of the services provided? Please list specific examples as outlined below.

The Executive Director supervises and directs all activities of the GRMWP staff including accomplishment of all of the work elements delegated to various staff. The Director accomplishes Work Element "Regional Coordination" which includes coordination, committee participation, task force participation, recovery planning and other participation. Agencies, groups and processes the Director is involved in include the OWEB Rules Advisory Committee, OWEB Outreach Program Committee, Title II Resource Advisory Committee, the Oregon Governor's office, regulatory agencies, NPCC and NPCC staff.

Narrative Summary: (Describe how GRMW as an organization is meeting its contractual milestones & deliverables including watershed coordination, Atlas development, project review & selection, etc in collaboration with Basin Partners and BPA)

Challenges/Risks: (Identify any major challenges/risks, how you are addressing them and if you need BPA assistance)

Lessons Learned: (Describe organizational successes and/or opportunities for improving GRMW performance including support of your partners)

List Monthly Training & Travel:



Staff - Accountability Report

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Staff

Alex Towne, Mary Estes, Ian Wilson

A. 165: Produce Environmental Compliance Documentation

(A. 165) 2. HIP III ESA Compliance for qualifying BPA funded 2018-19 and out-year projects

- Ian Wilson - Week 4 of December: Completed HIP IV survey at the request of BPA staff.

B. 191: GRMW Grande Ronde & Imnaha Basin Watershed Coordination

(B. 191) 1. Coordination with state and federal agencies, tribes, county governments, Soil Water Conservation District's (SWCD's), environmental organizations and landowner groups within the Grande Ronde Basin

- Ian Wilson - Week 5 of December: Updating Executive Director on activities of Wallowa County project coordinator and weekly staff meeting in La Grande. Coordination among GRMW staff facilitates project development, monitoring and coordination for partners. Staff meeting notes are captured for weekly meetings and relevant information are shared with basin partners. Value of weekly coordination is important to ensure GRMW can deliver important services to basin partners.
- Ian Wilson - Week 4 of December: Updating Executive Director on activities of Wallowa County project coordinator and weekly staff meeting in La Grande. Coordination among GRMW staff facilitates project development, monitoring and coordination for partners. Staff meeting notes are captured for weekly meetings and relevant information are shared with basin partners. Value of weekly coordination is important to ensure GRMW can deliver important services to basin partners. Reading about SRS life cycle models. Reading about freshwater mussels. Viewed Deer Creek stage 0 story map.
- Ian Wilson - Week 3 of December: Getting back to ODF about potential Elbow Creek site visit. Attended GR IT meeting.
- Ian Wilson - Week 2 of December: Updating Executive Director on activities of Wallowa County project coordinator and weekly staff meeting in La Grande. Coordination among GRMW staff facilitates project development, monitoring and coordination for partners. Staff meeting notes are captured for weekly

meetings and relevant information are shared with basin partners. Value of weekly coordination is important to ensure GRMW can deliver important services to basin partners. NRCS webinar about infrastructure funding.

- Ian Wilson - Week 1 of December: Checking in with BOR to discuss the retirement of the GR basin liaison and a future replacement along with services that BOR can provide basin partners. Working with NPT research staff to select a temperature logger site on the Wallowa River. Exploring alternative funding sources for conservation easements. Question for floodplain connection meeting. Lostine planning with Sean W.

(B. 191) 2. Participation on various working groups, committees, task forces, stakeholder groups and advisory committees within and outside of the Grande Ronde Basin.

- Ian Wilson - Week 5 of December: Getting BWG notes, action items and concept board out. Organizing file share for beaver working group. Listening to beaver podcasts.
- Ian Wilson - Week 4 of December: Meeting with Suzanne to discuss BWG. Sharing calls for lamprey distribution data. Watching Dixie Creek restoration short. Chatting with Charla about Walllowology display and future volunteer work. Communicating with Charla (W) about beaver outreach. Reviewing beaver article from Mike H. Organizing beaver data on ftp for working group.
- Ian Wilson - Week 3 of December: BWG follow up with member interested in working groups, meeting dates, etc. Working with Kayla to disseminate notes from BWG. Fielding comments/feedback from Christina about participation and goals of BWG.
- Ian Wilson - Week 2 of December: Signing up for Lamprey webinar. Lamprey webinar. Building Beaver Working Group agenda. Beaver working group meeting.

(B. 191) 4. Provide technical assistance upon request to landowners (resource consultation, permitting, funding sources).

- Ian Wilson - Week 3 of December: Communicating with Wallowa Lake landowner about how to protect her property against high water. Meeting with landowner to discuss rapid site assessment and restoration options.
- Ian Wilson - Week 2 of December: Communicating with landowner about easement options. Sharing easement contacts with land manager of GVR.
- Ian Wilson - Week 1 of December: Touring McDaniel phase III project with landowner to observe recent restoration actions.

(B. 191) 5. Coordinate with BPA, state and federal agencies, tribes and landowners as needed to plan and implement restoration projects in the Grande Ronde Basin.

- Ian Wilson - Week 5 of December: Touching base with Mark P. about Elbow Creek.
- Ian Wilson - Week 4 of December: Discussing future projects with Kate. Sharing stage 0 imagery of Whychus Creek with Levi.

D. 114: Identify and Select Projects

(D. 114) 6. Coordinate and participate in technical review for final project proposals.

- Ian Wilson - Week 2 of December: Coordinating temperature data for Poley Allen from NPT to GRMW board member.

(D. 114) 7. Present project proposals to Board of Directors for review and approval.

- Ian Wilson - Week 3 of December: Sharing stream temperature data from proposed project with GRMW board member.

F. 122: Provide Technical Review and Recommendation

(F. 122) 1. Assist partners with project activities and provide technical assistance, review and comments (as requested) for the above projects and other requests from basin landowners and partners as they arise. Assistance may include guidance, recommendations, GIS products and/or remote sensing data to assist in environmental compliance and permits.

- Ian Wilson - Week 4 of December: Ordering older aerial imagery of the Wallowa River for restoration planning.
- Ian Wilson - Week 2 of December: Green Valley Ranch design meeting. Communication with project sponsor about reaching out to contractors for work next summer.
- Ian Wilson - Week 1 of December: Green Valley Ranch planning meeting to discuss recent hydraulic model results.

(F. 122) 7. Modeling Assistance - Habitat Suitability

- Ian Wilson - Week 5 of December: Working with HSI model for Wallowa County projects. Entering new estimates into comps table. Working with Wolf Water to get appropriate files for HSI model.
- Ian Wilson - Week 4 of December: Working with Jesse and Kai to run the HSI model. Working with the HSI model. Meeting with Kai to work out kinks in HSI model. Requesting raster data from Wolf Water.

G. 115: Produce Inventory or Assessment

(G. 115) 2. Create/modify/prepare map products and process data in support of project partners, opportunity leads and Atlas assessment, implementation activities per request process

- Alex Towne - Week 3 of December: -Update Indian Creek barrier projects map to reflect work being done there. Added one culvert location and took away another. Reworked map to new AOI. -Web app experience builder work.
- Alex Towne - Week 2 of December: -Map of Indian Creek watershed barrier replacement projects. -Work on experience builder for habitat web app.
- Alex Towne - Week 1 of December: Start configuring AGOL experience builder for habitat web app

(G. 115) 4. Provide GIS support for partners and assure access to data and products

- Alex Towne - Week 1 of December: Gather and share redd and POD shapefiles for Wallowa County with Ian.

I. 99: Outreach and Education

(I. 99) 1. Organize and coordinate the annual State of the Science symposium to deliver updated data and science findings to Atlas Implementation Team.

- Ian Wilson - Week 3 of December: Sharing SoS chat log with Lauren B. (CRITFC).

- Ian Wilson - Week 1 of December: SoS information sharing from meeting.

J. 99: Outreach and Education

(J. 99) 2. Organize and coordinate educational seminars and activities.

- Ian Wilson - Week 4 of December: Discussing outreach funding with Kayla.
- Ian Wilson - Week 3 of December: Reviewing letter of approval for Community Science project.

(J. 99) 4. Promote the program's mission and activities through the media (newspaper, radio).

- Ian Wilson - Week 4 of December: Dropping off GRMW hats to Sports Corral.
- Ian Wilson - Week 3 of December: Working on a presentation for the East Side Ecology Forum (EOU) about the evolution of stream restoration in the GR basin. GRMWF hat order coordination with Union Co. coordinator.
- Ian Wilson - Week 2 of December: Getting historic photos of restoration work from Sarah for EEF presentation. GRMWF merchandise order. Working on a presentation for the East Side Ecology Forum (EOU) about the evolution of stream restoration in the GR basin.
- Ian Wilson - Week 1 of December: Working on a presentation for the East Side Ecology Forum (EOU) about the evolution of stream restoration in the GR basin.

(J. 99) 6. Assist other agencies in their educational/volunteer activities.

- Ian Wilson - Week 5 of December: Meeting with Lyra (WR) to discuss working with interns next summer.
- Ian Wilson - Week 4 of December: Outreach coordination with Lyra (WR) and Carrie (RT).

(J. 99) 9. Represent the GRMW at commodity & civic group meetings.

- Alex Towne - Week 3 of December: Lidar example and quick paragraph on using drone imagery products to aid in monitoring for a presentation Kayla was giving.

L. 119: Manage and Administer Projects

(L. 119) 1. Manage and administer this BPA contract, includes: SOW renewal package - budget and property inventory, and invoicing as well as submitting final invoice 90 days after expiration of previous contract for close out purposes.

- Mary Estes - Week 5 of December: Checked online banking for transactions. Wrote out checks to vendors. Entered transactions in QuickBooks and on spreadsheets. Billed BPA on contract 79905-012 GRMW Admin.
- Mary Estes - Week 3 of December: Billed BPA 79905-012 GRMW Admin contract. Information on Phil Howell to Donna Beverage. Sent Union County form to Phil Howell for him to fill out. Conversations with GSA representative regarding the Explorer's possible return to GSA. Checked online banking for transactions. Wrote out checks to vendors. Entered transactions into QuickBooks and on spreadsheets.
- Mary Estes - Week 2 of December: Completed accountability report for October-November. Fixed mailing lists. Checked online banking for new transactions. Wrote out checks. Emailed Susan Roberts and Union County about Phil Howell interested in replacing Norm Cimon on our Board. Entered vehicle mileage on GSA website. Pulled GSA invoice off of website. Entered transactions into QuickBooks and on spreadsheets. Worked on November Board meeting minutes.

- Mary Estes - Week 1 of December: Billed BPA contract 79905-012 GRMWF Admin. Checked online banking for new transactions. Wrote out checks. Entered transactions into QuickBooks and on spreadsheets.

(I. 119) 2. Perform all administrative office support for the GRMW

- Mary Estes - Week 5 of December: Set up new OWEB grant 221-5060-19630 Gauging stations. Sent financial reports to the Finance Committee.
- Mary Estes - Week 3 of December: Emailed Winston Morton regarding the final report for the Wallowa McDaniel project that he sent McNary for my files. Filed project information. Deposited funds from McNary into bank account. Gathered documents that Kayla needed for a grant application.
- Mary Estes - Week 2 of December: Billed Forest Service on FS 21-CS-11061600-005 Agreement Grande Ronde Watershed Ecosystem Health. Sent Jake Kimbro the grant for Bird Track Springs for information needed in a monitoring report which is coming due soon. Worked on extensions for grants Upper Grande Ronde Bowman and Catherine Creek Hall Ranch. Billed BPA on contract 79905-005 McDaniels. Billed OWEB on 218-8205-16884 Longley Meadows grant. Emailed Katie Frenyea on an extension for Lostine River 5.7 River Mile grant. Ordered membership at AFS for Jesse.