



Jesse Steele - Accountability Report

October - November 2021

Reporting Guidelines (questions to consider as you prepare your report)

Describe what you did, when and how you are supporting your partners? What was the end product? How did you share the product with local and external basin partners? How would those partners describe the value and their satisfaction of the services provided? Please list specific examples as outlined below.

The Executive Director supervises and directs all activities of the GRMWP staff including accomplishment of all of the work elements delegated to various staff. The Director accomplishes Work Element "Regional Coordination" which includes coordination, committee participation, task force participation, recovery planning and other participation. Agencies, groups and processes the Director is involved in include the OWEB Rules Advisory Committee, OWEB Outreach Program Committee, Title II Resource Advisory Committee, the Oregon Governor's office, regulatory agencies, NPCC and NPCC staff.

Narrative Summary: (Describe how GRMW as an organization is meeting its contractual milestones & deliverables including watershed coordination, Atlas development, project review & selection, etc in collaboration with Basin Partners and BPA)

This was a busy reporting period which included our fall Stepwise Process, responding to the ISRP, hosting the 2021 State of the Science meeting, and much more. The staff were very busy with basin coordination associated with these activities. The SoS meeting was virtual with about 60 partners in attendance. The meeting included basin updates from partners and four presentations from RM&E partners. We received five proposals this fall. All five proposals were the result of Atlas planning with the Wallowa and Union County Implementation Teams. After site visits, reviews, and submission of final proposals, all five projects were funded by the GRMW Board with BPA and OWEB FIP funds. Of note, is the Catherine Creek Hall Ranch Restoration Project which was awarded over two million dollars of FIP funding for the habitat restoration portion of the project. Staff is already planning for the Spring 2022 Stepwise Process and we expect to receive at least one more large funding request (MUGR II & III) and a few more small request. The Atlas Adaptive Management Subgroup meet in November to discuss a number of topics; debrief after State of the Science, plan for updating the CC and UGR Atlases, and overall adaptive management. The team felt it would be best to wait on starting the update to Atlas until we can meet in person again and have some results from the Life Cycle Model to help inform restoration priorities. GRMW is continuing to work on a new proposal format for the Stepwise Process. Now that we will no longer be using the OWEB application we felt it would be best to update the GRMW proposal prior to starting to use it again. We will eventually move the entire Stepwise Process online.

Challenges/Risks: (Identify any major challenges/risks, how you are addressing them and if you need BPA assistance)

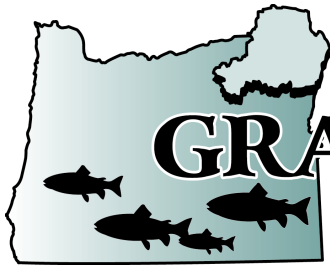
We are anticipating project funding to be tight this fiscal year. We have discussed some options to resolve this anticipated problem with BPA and we believe we will be able to shift some of the funding requests to the next fiscal year. This may just push the problem down the road but we will know more soon as we further develop our start of the year budget.

Lessons Learned: (Describe organizational successes and/or opportunities for improving GRMW performance including support of your partners)

We believe we have arrived at a good approach for handling funding requests with inflated costs. In the past we have reduced funding for line items that appear high but in several cases we have then had to try and add funds to the projects at a later date due to shortages. This fall the Board awarded funding to a project that had contingency in the budget. Our plan will be to revisit the project funding when a contractor is selected and if there is extra funding we will deobligate those funds and make them available to other projects. Deobligating funding may prove to be more efficient than adding funds since there are not always funds leftover to cover shortages. More to come on this approach as we move through the process and see how it works.

List Monthly Training & Travel:

N/A



GRANDE RONDE

MODEL WATERSHED

Staff - Accountability Report

October - November 2021

Reporting Guidelines (questions to consider as you prepare your report)

Describe what you did, when and how you are supporting your partners? What was the end product? How did you share the product with local and external basin partners? How would those partners describe the value and their satisfaction of the services provided? Please list specific examples as outlined below.

Staff

Connar Stone, Alex Towne, Kayla Morinaga, Mary Estes, Ian Wilson

A. 165: Produce Environmental Compliance Documentation

(A. 165) 3. Department of State Lands/Corps of Engineers Joint Permit Application (JPA) for DSL Fill & Removal Permit and COE 404 Permit

- Ian Wilson - Week 4 of November: Responding to Heidi Hartman about BDA inquiry.

(A. 165) 6. Assist GRMW partners to complete environmental compliance documentation for GRMW-funded projects (as requested)

- Ian Wilson - Week 1 of November: Wolfe Water environmental compliance discussion.
- Ian Wilson - Week 3 of October: Green Valley Ranch coordination with cultural resources and design.
- Ian Wilson - Week 2 of October: Coordinating cultural resource survey on GVR next week with land manager and BPA staff.

B. 191: GRMW Grande Ronde & Imnaha Basin Watershed Coordination

(B. 191) 1. Coordination with state and federal agencies, tribes, county governments, Soil Water Conservation District's (SWCD's), environmental organizations and landowner groups within the Grande Ronde Basin

- Kayla Morinaga - Week 4 of November: The USFS Collaborative Forest Landscape Restoration Project requested a 2022 project list and locations from us for their reporting use so I pulled the information together for Union County. Worked on USFS budget modification.
- Kayla Morinaga - Week 4 of November: Worked on M&E matrix for the ISRP response.
- Kayla Morinaga - Week 2 of November: Cleaned up data for CRITFC from the Tributary Habitat Assessment Protocol that our crew implemented this summer. Worked on Beaver Creek substrate data and USFS citizen grant amendment.

- Kayla Morinaga - Week 2 of November: Attended UGR Mine Tailings planning and status meeting with USFS staff. Discussed project status and piezometer monitoring potential and options for advice and also provided Paul Powers the GCPs surveyed in for GRMW in 2021 to help with his design.
- Kayla Morinaga - Week 1 of November: Followed up with Brandon Barrow at BOR about Valley Subgroup. Worked on Beaver Creek sediment data from Sediment Analysis contract with Wolf Water Resources. Provided photos to OWEB for use in the FIP report. Attended Monitoring Resources webinar to learn how to better utilize that system. Worked on USFS citizen science grant agreement amendment.
- Kayla Morinaga - Week 4 of October: Coordinated with Brandon Barrow from BOR for next Valley Subgroup meeting. He said they are refining their predation study right now and making more progress on the hydraulic modeling in the valley so he'd like to postpone for a few more months before reconvening the group. Reviewed OWEB grant agreement for the gage stations. USFS invited Jesse and I out to the middle Fly Creek restoration project during implementation and helicopter wood placement. We got to watch how they were building wood structures with the helicopter since heavy equipment could not reach the site and learned more about the process.
- Kayla Morinaga - Week 3 of October: Attended an OWEB FIP reporting meeting along with Jesse to go through the proposed biennium 2/3 report with them and next steps for review. Worked on the FIP table and report edits through the week. Had a call with the USFS on potential agreements for 2022. Talked to the OWRD Water Master about floodplain restoration and effects to one gage station in question that is downstream of fresh restoration.
- Kayla Morinaga - Week 2 of October: Worked on presentation for annual planning meeting with the board and presented it to the Board later in the week. I covered monitoring, Union County projects, and community science. Coordinated with Anderson Perry on Water Quality Assessment contract. Talked with FS about piezometer installation for the UGR Mine Tailings project. Worked on ISRP response, specifically the M&E Matrix and adaptive management. Discussed OWEB FIP biennium 2/3 report with Jesse. Had an end of season review call with CTRIFC staff on how the pilot season of the Tributary Habitat Assessment Protocol implementation went.
- Kayla Morinaga - Week 1 of October: Coordinated with USFS staff on piezometer installation logistics and locations for the UGR Mine Tailing restoration project. Reached out to certified monitoring well drillers for quotes. Meeting with Dana Kurtz of Anderson Perry about most recent results from the UGR Water Quality assessment and potential next steps. We decided that we need to seek funding for a potential second phase to this initial assessment. Worked on ISRP responses and M&E matrix
- Connor Stone - Week 4 of November: Attended Board Meeting in Wallowa, provided IT support, ran the projector, and assisted in setup for the meeting.
- Connor Stone - Week 2 of November: Answered a question from John Baker concerning some imagery on the Wallowa Baker project via email.
- Connor Stone - Week 1 of November: Coordinated flight for Sheep Creek with Levi Old. Current plan is to complete the Wallowa project flights first, while the weather is looking acceptable in Wallowa County, and wait for the high wind and rain to die down in Union County/UGR.
- Connor Stone - Week 2 of October: Attended Annual Planning Meeting in Cove, delivered technology update to board and ran the virtual side of the meeting as well as set up/tore down all supporting IT equipment.
- Connor Stone - Week 1 of October: Received a request from Jeff McLaughlin (USBR) and Sean Welch (BPA) for recent imagery/video on the Longley Meadows project. Sent links to the requested imagery on our FTP to Jeff and Sean.

- Alex Towne - Week 2 of November: Meet with Jake Woodbury at River Structures Consulting Inc. to review Elmer Dam APE and supporting data.
- Alex Towne - Week 2 of October: Prepare presentation for annual planning session. Attend planning session.
- Alex Towne - Week 1 of October: HSI model validation field day to collect velocity measurements at fish locations
- Ian Wilson - Week 5 of November: Updating Executive Director on activities of Wallowa County project coordinator and weekly staff meeting in La Grande. Coordination among GRMW staff facilitates project development, monitoring and coordination for partners. Staff meeting notes are captured for weekly meetings and relevant information are shared with basin partners. Value of weekly coordination is important to ensure GRMW can deliver important services to basin partners. Working on presentation for Eastside Ecology Forum.
- Ian Wilson - Week 4 of November: Updating Executive Director on activities of Wallowa County project coordinator and weekly staff meeting in La Grande. Coordination among GRMW staff facilitates project development, monitoring and coordination for partners. Staff meeting notes are captured for weekly meetings and relevant information are shared with basin partners. Value of weekly coordination is important to ensure GRMW can deliver important services to basin partners. Incorporating SMART objectives example into ISRP response.
- Ian Wilson - Week 3 of November: Viewing stage 0 restoration on Deer Creek story map.
- Ian Wilson - Week 2 of November: Updating Executive Director on activities of Wallowa County project coordinator and weekly staff meeting in La Grande. Coordination among GRMW staff facilitates project development, monitoring and coordination for partners. Staff meeting notes are captured for weekly meetings and relevant information are shared with basin partners. Value of weekly coordination is important to ensure GRMW can deliver important services to basin partners. Sending ISRP matrix data to Polly (ODFW).
- Ian Wilson - Week 1 of November: Updating Executive Director on activities of Wallowa County project coordinator and weekly staff meeting in La Grande. Coordination among GRMW staff facilitates project development, monitoring and coordination for partners. Staff meeting notes are captured for weekly meetings and relevant information are shared with basin partners. Value of weekly coordination is important to ensure GRMW can deliver important services to basin partners. Turbidity waiver discussion with Jim Morrow (NOAA). Reviewing annual planning meeting. FY 22 budget meeting with BPA and GRMW staff.
- Ian Wilson - Week 5 of October: ISRP M&E matrix input for projects in Wallowa County (2017-2027). ISRP matrix and FY 22 coordination.
- Ian Wilson - Week 4 of October: Updating Executive Director on activities of Wallowa County project coordinator and weekly staff meeting in La Grande. Coordination among GRMW staff facilitates project development, monitoring and coordination for partners. Staff meeting notes are captured for weekly meetings and relevant information are shared with basin partners. Value of weekly coordination is important to ensure GRMW can deliver important services to basin partners. ISRP M&E matrix meeting.
- Ian Wilson - Week 3 of October: Updating Executive Director on activities of Wallowa County project coordinator and weekly staff meeting in La Grande. Coordination among GRMW staff facilitates project development, monitoring and coordination for partners. Staff meeting notes are captured for weekly meetings and relevant information are shared with basin partners. Value of weekly coordination is important to ensure GRMW can deliver important services to basin partners. Working on annual planning meeting presentation. Annual planning meeting in Cove.

- Ian Wilson - Week 2 of October: Updating Executive Director on activities of Wallowa County project coordinator and weekly staff meeting in La Grande. Coordination among GRMW staff facilitates project development, monitoring and coordination for partners. Staff meeting notes are captured for weekly meetings and relevant information are shared with basin partners. Value of weekly coordination is important to ensure GRMW can deliver important services to basin partners. Working on annual planning meeting presentation. Reviewed ISRP comments. Talking with Winston about IT letter of support for exploring restoration position with Wallowa Resources. Attending Tamkaliks side channel blessing. Shutting down Mayfly flow monitoring system for the season.

(B. 191) 2. Participation on various working groups, committees, task forces, stakeholder groups and advisory committees within and outside of the Grande Ronde Basin.

- Kayla Morinaga - Week 3 of November: Convened an adaptive management and State of the Science lessons learned meeting the morning following the formal SoS meeting. We discussed the presentations and what the big takeaways were but also how to tackle an update to Atlas. The group decided to pause on Atlas updates since the Life Cycle Model will help inform it but isn't ready yet.
- Kayla Morinaga - Week 3 of November: Participated in CRITFC/ODFW Life Cycle Model habitat scenario meeting.
- Kayla Morinaga - Week 3 of October: Helped lead the Adaptive Management subgroup meeting that was focused on the ISRP request for an M&E Matrix to be completed by the partners under review with GRMW as the lead. Participated in and took notes for the Beaver Working Group meeting headed up by Ian. Provided notes to Ian to distribute to the group.
- Ian Wilson - Week 5 of November: Wallowa Land Trust Lands committee site visit to Locke property.
- Ian Wilson - Week 3 of November: Beaver Working Group coordination. Wallowa Land Trust Lands committee meeting. Looking into accepting donations for beaver working group. Camp Elkhanah beaver coordination with camp host, ODFW and others.
- Ian Wilson - Week 2 of November: Tributary Habitat Steering Committee meeting. NRAC meeting.
- Ian Wilson - Week 1 of November: Uploading beaver photos from Upper Grande Ronde to NE Oregon Beaver survey (iNaturalist). Doodle poll for beaver working group.
- Ian Wilson - Week 5 of October: Disseminating notes from beaver working group meeting.
- Ian Wilson - Week 4 of October: Developing an agenda for an upcoming beaver working group meeting. Wallowa Land Trust lands committee meeting. Attending the Colorado Beaver Summit, a two day meeting with partners across the west, discussing the importance of beavers for watershed health.
- Ian Wilson - Week 2 of October: Responded to RCPP priority list for Wallowa Land Trust Lands Committee. Reviewed early livestock warning system by OSU PhD student Kyle Hogrefe. Beaver working group meeting coordination.

(B. 191) 3. Organize and conduct monthly information sharing/coordination meetings for basin partners.

- Ian Wilson - Week 4 of October: Sharing Grande Ronde IT presentation with Wallowa IT. Sharing Chinook redd data from Wallowa River with Kyle (district Fisheries Biologist).

(B. 191) 4. Provide technical assistance upon request to landowners (resource consultation, permitting, funding sources).

- Ian Wilson - Week 5 of October: Discussing Green Valley design with land managers.
- Ian Wilson - Week 4 of October: Meeting with AP to discuss Sheep Ridge.
- Ian Wilson - Week 2 of October: Phone call with Pam H. and follow up with Jadon (AP) for updates on Sheep Ridge.

(B. 191) 5. Coordinate with BPA, state and federal agencies, tribes and landowners as needed to plan and implement restoration projects in the Grande Ronde Basin.

- Kayla Morinaga - Week 1 of November: Participated in BPA 2022 budget call
- Connar Stone - Week 2 of November: Sent link to our FTP to Winston Morton (ODFW) for the download of imagery we had on Hall Ranch as per a request from Jesse.
- Connar Stone - Week 2 of November: Answered an email from Mike Ackerman (mthoodenvironmental.com) concerning prior imagery flown on the Longley Meadows project as well as what was planned for the future. He was interested specifically in the dates of ongoing flights, parameters/sensors used, ongoing plans for flights, and the like.
- Connar Stone - Week 4 of October: Sent links to Mine Tailings Orthomosaic to Sean Welch. There was an error in the original imagery that needed corrected in the georectification so I sent a link with the updated/corrected files.
- Connar Stone - Week 2 of October: Set up meeting with Aaron Hurst with USBR to go over some of the imagery from Bird Track Springs this year and get him some links to download the imagery.
- Alex Towne - Week 3 of October: Field day with CRITFC collecting stream survey data.
- Ian Wilson - Week 5 of November: Rescheduling Lostine planning meeting with Sean.
- Ian Wilson - Week 4 of November: Typing up notes from Wallowa project meeting and sharing cooperative agreement form with Wallowa partners.
- Ian Wilson - Week 3 of November: Wallowa project coordination. Wallowa project meeting with partners. Working with ODF to coordinate potential collaboration of Elbow Cr. fire mitigation funds.
- Ian Wilson - Week 2 of November: Project planning meeting coordination with Wallowa basin partners. Lathrop feedlot planning with BOR, TU and NRCS. Elbow Creek restoration coordination with ODF.
- Ian Wilson - Week 1 of November: Lathrop site assessment coordination. Sharing tax lot maps with Mike Knutson (BOR). Landowner coordination for Lathrop feedlot. Considering alternative funding sources for UWWR. Working with partners to coordinate a field visit to property on Chesnimnus Creek.
- Ian Wilson - Week 5 of October: Disseminating notes from McCulloch visit to the Wallowa River and unnamed tributary of the Wallowa River. Distributing notes from Chesnimnus Creek discussion to partners. Sheep Ridge coordination with ODFW and irrigator to continue to explore options to help with high flow issues. Working with NPT, landowner and ODFW to coordinate Chesnim restoration planning. Lathrop draft concept meeting with BOR and TU.
- Ian Wilson - Week 4 of October: Chesnimnus Creek discussion with FS and partners.

(B. 191) 7. Produce reports as required by NPCC, ISRP, BPA, OWEB and others.

- Kayla Morinaga - Week 4 of November: Worked on State of the Science report that is gearing toward tracking decisions that lead to changes in the basin (adaptive management).

C. 114: Identify and Select Projects

(C. 114) 2. Facilitate the review of proposals and provide feedback to Opportunity Lead/sponsor.

- Kayla Morinaga - Week 4 of October: Review project proposal prior to and following the Union County IT site visit field trip. Consolidated feedback and Jesse disseminated the comments

(C. 114) 7. Present project proposals to Board of Directors for review and approval

- Kayla Morinaga - Week 4 of November: Presented Union County projects proposed for funding to the board of directors at the meeting in Elgin.

D. 114: Identify and Select Projects

(D. 114) 1. Facilitate prospectus review and provide feedback to Opportunity Lead/sponsor.

- Ian Wilson - Week 2 of October: Poley-Allen prospectus review and collating partner comments to sponsor.

(D. 114) 2. Facilitate the review of proposals and provide feedback to Opportunity Lead/sponsor.

- Ian Wilson - Week 3 of October: Coordination with partners for submitting fall proposals.

(D. 114) 3. Arrange/conduct on-site Atlas Implementation Team review for prospective Atlas restoration projects.

- Kayla Morinaga - Week 4 of October: Helped plan and implement Union County IT site visit field trip to CC Hall Ranch, CC Weir, and upper Fly Creek.
- Ian Wilson - Week 5 of October: Wallowa IT site visits to Wilson Haun floodplain project and Poley Allen fish passage project.
- Ian Wilson - Week 4 of October: Preparing agenda and calendar invite for site visits. Site visit coordination with IT and GRMW staff.

(D. 114) 4. Prepare Site Visit Reports and provide to project sponsors.

- Ian Wilson - Week 5 of October: Site visit review of Poley-Allen fish passage project. Prepare site visit notes for IT.

(D. 114) 5. Coordinate with Opportunity Lead to incorporate Site Visit Report recommendations and contingencies into final project proposals.

- Ian Wilson - Week 1 of November: Site visit comments to sponsors. Follow up comments from site visit. Communicating with sponsors on combined comments from site visits.

(D. 114) 6. Coordinate and participate in technical review for final project proposals.

- Ian Wilson - Week 5 of October: Reviewing Poley Allen proposal. Reviewing TU 80% comments for WH. Proposal review of Wilson Haun.

(D. 114) 7. Present project proposals to Board of Directors for review and approval.

- Kayla Morinaga - Week 3 of November: Worked on presentation of Union County projects for the upcoming board meeting.
- Ian Wilson - Week 4 of November: Preparing proposal presentations for GRMW board. Presenting project proposals to GRMW board.

- Ian Wilson - Week 2 of November: Getting Poley Allen proposal to Mary for board review. Final proposals to Mary and the board.

(D. 114) 8. Facilitate monthly coordination Implementation Team meetings to track development of restoration opportunities identified in the Atlases with project partners and opportunity leads.

- Kayla Morinaga - Week 3 of October: Helped with IT meeting and took notes that were disseminated to the group the following week. George Pess of the NOAA Science Center presented on the benefits of floodplains.
- Ian Wilson - Week 5 of November: Preparing draft agenda and working on follow-up action items for monthly Implementation team meeting with Wallowa partners to track project opportunities identified in the Atlas planning framework. The end product is coordinated communication with basin partners and documented status of project development. Meetings are shared in person, over the phone and in high level notes captured. Monthly IT meetings are necessary to accomplish restoration with basin partners in terms of communication and coordination. Cancelling Wallowa IT for December.
- Ian Wilson - Week 2 of November: Disseminating high level notes from the monthly Implementation team meeting with Wallowa partners to track project opportunities identified in the Atlas planning framework. The end product is coordinated communication with basin partners and documented status of project development. Meetings are shared in person, over the phone and in high level notes captured. Monthly IT meetings are necessary to accomplish restoration with basin partners in terms of communication and coordination. Coordinating RGP presentation by BPA at upcoming Wallowa IT meeting.
- Ian Wilson - Week 1 of November: Preparing draft agenda and working on follow-up action items for monthly Implementation team meeting with Wallowa partners to track project opportunities identified in the Atlas planning framework. The end product is coordinated communication with basin partners and documented status of project development. Meetings are shared in person, over the phone and in high level notes captured. Monthly IT meetings are necessary to accomplish restoration with basin partners in terms of communication and coordination. Facilitating monthly IT meeting to track restoration work and identify new opportunities. High level notes from the meetings identify action items and are disseminated to partners. Partners appreciate monthly meetings for coordination of restoration work. Disseminating high level notes from the monthly Implementation team meeting with Wallowa partners to track project opportunities identified in the Atlas planning framework. The end product is coordinated communication with basin partners and documented status of project development. Meetings are shared in person, over the phone and in high level notes captured. Monthly IT meetings are necessary to accomplish restoration with basin partners in terms of communication and coordination.
- Ian Wilson - Week 3 of October: Disseminating high level notes from the monthly Implementation team meeting with Wallowa partners to track project opportunities identified in the Atlas planning framework. The end product is coordinated communication with basin partners and documented status of project development. Meetings are shared in person, over the phone and in high level notes captured. Monthly IT meetings are necessary to accomplish restoration with basin partners in terms of communication and coordination.
- Ian Wilson - Week 2 of October: Preparing draft agenda and working on follow-up action items for monthly Implementation team meeting with Wallowa partners to track project opportunities identified in the Atlas planning framework. The end product is coordinated communication with basin partners and documented status of project development. Meetings are shared in person, over the phone and in high level notes captured. Monthly IT meetings are necessary to accomplish restoration with basin partners in terms of communication and coordination. Facilitating monthly IT meeting to track

restoration work and identify new opportunities. High level notes from the meetings identify action items and are disseminated to partners. Partners appreciate monthly meetings for coordination of restoration work.

E. 114: Identify and Select Projects

(E. 114) 1. Continue development of the Restoration Atlas with core partners in accordance with the implementation guidelines, the Atlas User's manual and terms and conditions within this contract.

- Ian Wilson - Week 3 of November: Sharing Atlas data with WSWCD for Imnaha SIA planning.

F. 122: Provide Technical Review and Recommendation

(F. 122) 1. Assist partners with project activities and provide technical assistance, review and comments (as requested) for the above projects and other requests from basin landowners and partners as they arise. Assistance may include guidance, recommendations, GIS products and/or remote sensing data to assist in environmental compliance and permits.

- Ian Wilson - Week 5 of November: Coordinating access for NPT temperature monitoring. Discussion model results for GVR with Winston. Sending board comments to Levi and Kate. Reviewing 80% HIP comments for WH.
- Ian Wilson - Week 4 of November: Discussion with Geengineers about hydraulic model results for GVR. Coordinating data sharing for 2022 planned projects with Wallowa Resources monitoring coordinator.
- Ian Wilson - Week 2 of November: Providing stream restoration metrics to Caitlin (Wallowa Resources) for CFLRP monitoring.
- Ian Wilson - Week 1 of November: Green Valley Ranch coordination. On going discussion on GVR water rights and infrastructure capacity. SOW for non-native vegetation control. Obtaining weed spraying estimates for non-native vegetation SOW. Scheduling 80% review of Poley Allen at Wallowa IT.
- Ian Wilson - Week 5 of October: Reviewing TU 80% comments for Wilson Haun project. GVR coordination with landowners and sponsor to discuss design and water rights.
- Ian Wilson - Week 4 of October: Green Valley Ranch coordination with revised understanding of water rights. Green Valley Ranch meeting to discuss project development. Discussing water rights at GVR and potentially Wallowa Valley associated with new Wallowa Lake dam. Green Valley coordination meeting with water master and screens shop manager. Discussion with Sean about WH 80%. Working with TU to collate 80% comments for Wilson Haun.
- Ian Wilson - Week 3 of October: Sharing Atlas information with Nils for forest hydrology modeling.
- Ian Wilson - Week 2 of October: Looking into updated unit costs for floodplain excavation. These costs will be used to inform budget developments and appropriate bid expectations. Receiving fish salvage data from McDs for future planning. Working out technical difficulties to deliver WH 80% to NPT. Meeting with landowner, TU and NPT to explore restoration opportunities that can compliment existing water conservation efforts. Wilson Haun 80% meeting with Wolf Water.
- Ian Wilson - Week 1 of October: 80% HIP review for Wilson Haun. Working on planting plan for WH with TU.

(F. 122) 7. Modeling Assistance - Habitat Suitability

- Kayla Morinaga - Week 1 of October: HSI model validation field day on the UGR Mine Tailings reach. We snorkeled for fish previously but went back and collected velocity measurements at fish locations.

G. 115: Produce Inventory or Assessment

(G. 115) 1. Coordinate collection, dissemination and storage of GIS data to support partners per request process

- Alex Towne - Week 2 of November: Gather and export shapefile of snorkel data from 2020 and 2021 on Limber Jim for Kayla.

(G. 115) 2. Create/modify/prepare map products and process data in support of project partners, opportunity leads and Atlas assessment, implementation activities per request process

- Connar Stone - Week 1 of October: Processed RGB imagery from 2021-9-30 Chicken Creek flight into orthomosaic geotiff.
- Alex Towne - Week 1 of October: Receive feedback from Phil Roni on first two maps made for him. Make revisions and complete third map. Send all to Phil.

(G. 115) 4. Provide GIS support for partners and assure access to data and products

- Alex Towne - Week 1 of November: Upload habitat data map from pro to AGOL. Work on configuring web app (experience builder). Export features from Elmer Dam APE map to shapefiles to share with River Structures Consulting Inc.
- Alex Towne - Week 4 of October: Rearrange HSI data sheet to join velocity measurements to exact fish location. Work on new habitat data web app.
- Alex Towne - Week 3 of October: Join HSI data sheet to spatial information (velocity and fish count)

(G. 115) 5. Georeferenced aerial imagery

- Connar Stone - Week 5 of November: Processed 2021-11-17 Sheep Creek imagery for Levi Old with TU. Georeferenced using a combination of Google GCPs and Surveyed GCP provided by Lucas Evans (Wolfe Water Resources). Additionally, put together imagery from individual points of interest/photo points and video. Uploaded all files to FTP and sent link to the folder to Levi for download.
- Connar Stone - Week 5 of November: Prepared equipment and flew UGR Longley Meadows project. Spoke with Allen and Jake prior to project flight and determined exactly what they were looking for in terms of photos and video. Collected RGB, Multispec, Still, and Video with respect to their request.
- Connar Stone - Week 4 of November: Processed Mine Tailings imagery from earlier this year (2021-4-28) and send to Sean/Jesse as requested. Also tracked down specific times for the imagery for Sean so he had a timeline for flows during the period in which the imagery was captured.
- Connar Stone - Week 3 of November: Prepared equipment and flew UGR Sheep Creek. Collected RGB imagery as well as video and stills consistent with Photo Points established by Levi Old.
- Connar Stone - Week 1 of November: Prepared equipment and flew Wallowa Baker, Wallowa McDaniel, and Wallowa Tamkaliks projects. Collected only a few photos on Wallowa Baker. Majority of time was spent on Collecting RGB and Multispec Imagery on Wallowa Tamkaliks and Wallowa McDaniel projects.
- Connar Stone - Week 4 of October: Jesse was looking at the imagery from 8-19-2021 on Mine Tailings and seemed to be having trouble getting the orthomosaic to line up correctly with prior imagery. After looking at the GCPs used in the rectification, it seems one of the points was mistakenly attached to a similar, but albeit incorrect, location. So I went back into the project in Pix4D and changed the GCP to the correct location and reprocessed the imagery. Everything seemed to line up correctly after this change.

H. 160: Manage GRMW Project Database & Website Interface

(H. 160) 1. Monitor and maintain GRMW website (www.grmw.org). Expand the GRMW website to show GRMW Project Summaries, the Grande Ronde Basin Project Database and Step Wise Process Projects.

- Connar Stone - Week 4 of October: Removed Jim Zacharias from website "Board of Directors" page upon his announcement that he would be stepping down from his board position.
- Connar Stone - Week 4 of October: Sent document containing list of projects to be inserted into database to Kayla as per her request.
- Connar Stone - Week 3 of October: Worked on GRMW proposal template document to go over/refine some of the information that will be required in a preliminary form. Still trying to form a mental picture of what this will look like when it is all said and done.
- Connar Stone - Week 1 of October: Assisted Carmen Leguizamon with ODFW with obtaining an Atlas account for grmw.org

I. 99: Outreach and Education

(I. 99) 1. Organize and coordinate the annual State of the Science symposium to deliver updated data and science findings to Atlas Implementation Team.

- Kayla Morinaga - Week 3 of November: Helped organize and participated in the State of the Science meeting.
- Ian Wilson - Week 5 of November: Sharing SoS information with attendees.
- Ian Wilson - Week 4 of November: Follow up questions from SoS with Les (CTUIR) and Marie (USFS).
- Ian Wilson - Week 3 of November: State of the Science agenda and planning. State of the Science preparation, working with presenters. State of the Science meeting. Trimming recording of SoS and editing chat log. State of the Science follow up meeting, discussing adaptive management, Atlas and future SoS meetings.

J. 99: Outreach and Education

(J. 99) 1. Coordinate GRMWP participation in the Union and Wallowa County Educational & Volunteer activities

- Kayla Morinaga - Week 5 of November: Attended a meeting with Angela Bombaci, executive director of the Wallowa Homelands Project in Wallowa and our community science contractor about the feasibility of using their land for student groups. She was very supportive and took the idea to her board of directors and they approved and provided us with a letter of support.
- Kayla Morinaga - Week 4 of November: Went with CTUIR staff and community science contractor to land along Lookingglass Creek owned by the Confederated Tribes of the Umatilla Indian Reservation. CTUIR is supportive and would like to see school groups and Tribal youth out at this site in the future and welcome the Community Science project to use the parcel of land.
- Kayla Morinaga - Week 3 of November: Had a meeting with a Union middle and high school science teacher to discuss his interest in getting his students outdoors and monitoring. Also had a meeting with La Grande High School science, social studies and special education teachers to make plans to integrate Community Science into their curriculum and talk about barriers to field trips. We learned that substitute teacher reimbursement and bus costs are a barrier as well as COVID-19 currently. Teachers want to get their students

out but the school district makes it difficult for them to get approval and funding.

- Kayla Morinaga - Week 2 of November: Community Science site recon field trip for potential school group locations.
- Kayla Morinaga - Week 2 of November: Attended meeting with IdaH2O organizer, Jim Ekins. He is going to come to the UGR in the spring to host a training and then disseminate water quality kits to participants and they will be able to monitor under the program.
- Kayla Morinaga - Week 1 of November: Meeting with USFWS and community science contractor on potential funds from USFWS and how to be ready to apply if/when they come available. Coordination with U of I Ag Extension office and future implementation of their IdaH2O project as well as coordination with the Crayfish Project headed up by the River Mile program that is funded by the National Park Service. We are in the process of securing a \$5K grant to implement the Crayfish Project in the Grande Ronde.
- Kayla Morinaga - Week 4 of October: Attended the Citizen Science Summit meeting and also had a call with a professor from US Davis on their community science program and how they could potentially assist us in our efforts locally.
- Kayla Morinaga - Week 2 of October: Participated in a call with the USFS on the Citizen Science grant funds remaining and the need to request an extension and budget amendment. We decided that was the best route so we'll start working on that paperwork.

(J. 99) 4. Promote the program's mission and activities through the media (newspaper, radio).

- Ian Wilson - Week 5 of October: Social media share for Tamkaliks Chieftain article.

K. 99: Outreach and Education

(K. 99) 1. Rippled - Winter

- Ian Wilson - Week 3 of November: Sharing latest Ripples with basin partners.

(K. 99) 3. Ripples - Fall

- Mary Estes - Week 2 of November: Folded, prepared envelopes, mailed out and delivered the Ripples.
- Connor Stone - Week 1 of November: Published Fall Ripples to website and distributed electronic copy to website list of ripple subscribers.
- Alex Towne - Week 1 of November: Make web formatted edition of Ripples. Send to Connor to be posted on website and facebook.
- Alex Towne - Week 3 of October: Finalize layout. Make title graphics, send to editor for layout review. Receive final layout edits. Make revisions and send to the Observer for printing.
- Alex Towne - Week 2 of October: Work on layout - place articles, photos and captions
- Alex Towne - Week 1 of October: Receive edited articles from editor. Read, review, and send to authors for final review.

L. 119: Manage and Administer Projects

(L. 119) 1. Manage and administer this BPA contract, includes: SOW renewal package - budget and property inventory, and invoicing as well as submitting final invoice 90 days after expiration of previous contract for close out purposes.

- Mary Estes - Week 4 of November: Prepared a calendar and other materials for Board Meeting. Took minutes at the Board meeting. Time sheets to Union County office. Deposited funds into bank account. Checked online transactions. Wrote checks out to vendors. Entered transactions into QuickBooks and on spreadsheets. Pulled GSA vehicle invoice and entered mileage on websites.
- Mary Estes - Week 3 of November: Mailed out Board meeting packets. Changed our information in grants.gov and fiscal treasury. Billed BPA 79905-012 grant. Took seasonal employees off of the vehicle insurance. Started working on Union County invoice to be billed out to funders soon. Entered transactions into QuickBooks and on spreadsheets.
- Mary Estes - Week 2 of November: Checked online banking for transactions. Wrote out checks to vendors. Entered transactions into QuickBooks and on spreadsheets. Prepared the annual planning session minutes. Copied project proposals for the upcoming Board meeting.
- Mary Estes - Week 1 of November: Called Community Connection on their internet connection in Wallowa for our Board meeting. Changed our information in ASAP. Checked online banking for new transactions. Wrote out checks to vendors. Entered transactions into QuickBooks and on spreadsheets. Prepared envelopes for Ripples, minutes and Board packets. Updated BPA 79905-012 modification 1.
- Mary Estes - Week 4 of October: Took time sheets to the Union County office. Checked online banking for new transactions. Wrote out checks to vendors. Entered transaction into QuickBooks and on spreadsheets. Pulled GSA vehicle invoice off of the internet. Entered GSA vehicle mileage on website.
- Mary Estes - Week 3 of October: Worked on cost share. Checked online banking for new transactions. Wrote checks out to vendors. Entered transactions into QuickBooks and on spreadsheets. Checked on Board Member appointments.
- Mary Estes - Week 2 of October: Entered transactions on project spreadsheets. Billed BPA on grant 79905-012 GRMWF Admin. Worked on accountability report for September. Went to post office for stamps. Worked on cost share.
- Mary Estes - Week 1 of October: Deposited money in bank account. Checked online banking for new transactions. Wrote checks out to vendors. Took pickup in for an oil change. Entered pickup maintenance information and vehicle mileage on GSA websites. Entered transactions into QuickBooks.

(L. 119) 2. Perform all administrative office support for the GRMW

- Mary Estes - Week 3 of November: Billed BPA 79905-007 Tech and Assessments grant. Notified Allen and Jesse on monitoring reports that are due soon. Emailed Winston and Katie on projects expiring at the end of the month. Dollar amounts to Jesse on the Bowman project.
- Mary Estes - Week 1 of November: Billed BPA 79905-010 and CTUIR on the Middle Fly Creek Helicopter grants. Emailed partners and staff on the needed cost share information.
- Mary Estes - Week 4 of October: Ordered lunches for Union County Site visits. Called Matt Kaylor, OSU AG, for contact information for a landowner.
- Mary Estes - Week 3 of October: Emailed Board Members the information on Eastside Ecology Forum. Emailed Board Members: Susan, Dave, Jim, Allen and Norm on the upcoming contracting policy meeting. Read over the Bylaws on public participation. Looked over service agreement with RIOASE for the Catherine Creek Hall Ranch project. Billed BPA 79905-011 Green Valley Ranch grant.
- Mary Estes - Week 1 of October: Contacted Karen Wolfe on 79905-007 modification Tech and Assessment grant. Added the modification in Quickbooks and on spreadsheets. Read Cramer/GRMWF agreement on Valley Bottom Restoration project. Billed BPA on 79905-009 Final Gauging Stations grant.

- Connar Stone - Week 2 of November: Sent A&P shapefiles of ground control points in the UGR to Kayla as per her request.
- Connar Stone - Week 4 of October: Set up FTP link for Fall proposals (October) and review form. Sent link to Jesse as per his request.
- Connar Stone - Week 1 of October: Assisted Kayla with presentation media. Snipped photos from the following recent project flights: Woodlee, Longley Meadows, Sheep Creek, and Chicken Creek. Sent photos to Kayla for use in her project.
- Connar Stone - Week 1 of October: Assisted Alex with getting connected to her computer user her Remote Access software, Teamviewer.

(L. 119) 3. Submit cost share data for GRMW and their partners with projects under 1992-026-01.

- Mary Estes - Week 2 of November: Submitted cost share information for 1992-026-01 in CBfish.
- Mary Estes - Week 1 of October: Gathered information on CBfish on partners, projects for cost share during FY21. Emailed partners of needed FY21 cost share information. Worked on cost share for 79905-006 and 79905-012.

(L. 119) 4. Maintenance of office equipment (PCs, network, phones, printers)

- Connar Stone - Week 3 of November: Received Mary's new keyboard and swapped the old one out for the new one.
- Connar Stone - Week 2 of November: Ordered a new keyboard for Mary. Some of the keys on her old one stopped working intermittently.
- Alex Towne - Week 1 of October: Work with Connar to set up my new desktop.

(L. 119) 5. Ensure completion of Pisces quarterly status reports and completion reports for GRMW funded projects. Note: This WE should not include all overhead/indirect for all contract actions. The only overhead/indirect that should be associated with WE L is the overhead/indirect that it takes to accomplish the Milestones in WE L. For example, the staff time needed to complete invoicing to BPA would include the overhead/indirect associated with those staff hours and be part of the WE L WE Budget Estimate. Overhead and indirect for all other contract actions should be divided among the various WEs, depending on the staff time, equipment and travel needs for each respective WE.

- Kayla Morinaga - Week 2 of October: Worked on BPA milestone for 79905 REL
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M. 141: Produce Other Report

(M. 141) 1. Prepare bi-monthly accountability reports and submit to BPA GRMW Project Team (Sean Welch & Tracy Hauser) via e-mail. Several months may be combined for efficiency when warranted. Once PM has reviewed, the reports will be uploaded to PISCES

- Kayla Morinaga - Week 3 of October: Worked on accountability report
- Connar Stone - Week 5 of November: Reproduced Aug/September BPA Accountability report for November Board Meeting to be included in board member packets.
- Connar Stone - Week 3 of October: Worked on BPA accountability report for August/September.
- Alex Towne - Week 2 of October: August/September report
- Ian Wilson - Week 3 of October: Preparing bi-monthly accountability report to be submitted to BPA pm by updating weekly duties. End product will be a completed bi-monthly report for review. Final document will be uploaded to

Pisces. Review is primarily internal in nature and not from partners from my understanding.

N. 132: Produce Annual Progress Report

(N. 132) 6. Education and outreach activities

- Alex Towne - Week 4 of October: Make instagram post for community science field day with Imbler 7th grade.